



Job Description - Group Leader

Reports to: Camp Manager

Overall Purpose:

The Group Leader plays a vital role in supporting the Camp Manager to deliver a fun, safe, and professional environment for all children attending Mega Camps. You will lead groups and activities in an engaging, inclusive, and age-appropriate manner, adapting sessions to suit your group while maintaining the core structure outlined in Mega Camps' activity guides.

You will assist with daily planning, activity delivery, and overall site organisation, ensuring all safeguarding, health and safety, and operational procedures are followed. As a Senior Coach, you are expected to demonstrate initiative, enthusiasm, and professionalism throughout the day.

Key Responsibilities

Activity Delivery & Planning

- Assist the Camp Manager with pre-planning daily sports and arts & crafts activities.
- Lead and deliver fun, safe, and age-appropriate sessions using provided activity guides.
- Adapt games and activities to suit the needs and abilities of each group while maintaining core structure.
- Supervise Mega Activities and ensure they are delivered safely and effectively.
- Provide clear safety instructions, demonstrations, and expectations before each session.
- Get to know the children and deliver engaging sessions that enhance their experience.

- Check activity and arts & crafts equipment regularly and request stock refills where needed.

Operational Support

- Support the setup and pack-down of activities, equipment, and venue spaces.
- Help maintain a clean, tidy, and well-organised site throughout the day.
- Monitor staff-to-child ratios and report necessary adjustments to the Camp Manager.
- Assist the Camp Manager with tasks as required and provide constructive feedback when applicable.

Safeguarding & Compliance

- Adhere to all safeguarding, health and safety, and operational policies at all times.
- Remain vigilant throughout the day, reporting any safeguarding concerns immediately.
- Ensure all activities are delivered in line with Mega Camps' safety standards and procedures.
- Act with initiative to effectively manage situations and maintain a safe environment.

Professionalism & Communication

- Maintain a fun, professional, and approachable attitude throughout camp.
- Communicate effectively with children, staff, and the Camp Manager.
- Contribute to a positive and supportive team environment.